

# Email Archiving for the IT Department

## Should all the data management and protection risk lie with the IT department?

In many organisations several departments are involved in managing and governing data, but often the IT department becomes responsible.

### WHAT ARE THE TOP DATA PROTECTION RISKS FOR BUSINESSES?



Where is the data?



What is the integrity of the data?



Can we get the data?



How long should we keep the data?



Who will get the data?



What format to present the data in?



How long and complex is the ability to apply data protection?



No Budget or Expertise but the responsibility sits with IT?

## WHY USE AND EMAIL ARCHIVING PRODUCT?



### Delegate Compliance Responsibility to other Departments

IT departments need to enable other parts of the business to take responsibility for data protection through automation. Archiving provides lightning-fast search and retrieval that is simple to use by all departments.



### Automate Data Management Tasks to Relieve IT Resources

Automate data management tasks in respect of leavers/redundant, mailboxes, retention, data classification, eDiscovery, email storage, eliminate PSTs and more.



### Protection against Data Loss

The use of an email archive product can ensure that emails are captured when it is sent or received, regardless of what it's ultimate destiny may be.



### Reduction of Mail Server Load & Mailbox Quotas

Once emails have been archived, they can be deleted from an organisations' mail server, reducing the workload of the server, and allowing it to work more efficiently.



### Provide Data Visibility

Provide visibility of the company's data, as many organisations do not have this insight, therefore they can't measure the opportunity for cost savings, so data continues to grow and the potential liability or risk within that data increases.



### Back up and Disaster Recovery

In the case of mail server failure, the organisation can access all emails – both current and historical – via the archive. Business can continue as usual with little to no disruption.

## HOW DOES IT DIFFER FROM EMAIL BACK UP?

Email back up is a snapshot of data taken at a specific point in time. Backups are designed to be restored as required later. Email archives save and index all the data for longer periods of time and are designed for easy search and retrieval of emails.



## BENEFITS

### SHARE COMPLIANCE RESPONSIBILITY WITH OTHER DEPARTMENTS

Intelligent Email archiving, message tagging, annotations, export to multiple formats all via a consistent intuitive interface.



#### SECURE COPY

Data encryption before transfer to the archive.



#### REDUCE COMPLEXITY

Simple to use dashboards for all departments.



#### FLEXIBLE AND SCALABLE

On-premise and cloud options available.



#### WORLD CLASS MONITORING AND SUPPORT

Renowned for our focus on supporting customers.



#### COMPATIBLE WITH ALL MAJOR EMAIL PLATFORMS

Exchange, Office 365 and G-Suite.



#### SIMPLE SETUP AND ADMINISTRATION

Get up and running quickly, staying compliant.

Clean data, delegate compliance responsibility, improve data visibility, reduce storage cost and achieve compliance readiness. For data compliance with GDPR, CCPA, HIPAA, SOX and other government, federal, states and industry laws.

*"MailMeter has helped the Trust to minimise storage costs, while providing us with powerful eDiscovery capabilities to give us the confidence that we can easily meet today's email compliance requirements for GDPR".*

**Ken Leung, ICT Services Manager, IT & Telecommunications (Operations),**  
Belfast Health & Social Care Trust

**TALK TO THE TEAM**